

IATS Executive Committee Meeting

July 2023

Pre-Meeting Materials Provided: Materials will be placed in a folder on google drive and emailed to EC members.

IATS Executive Committee/Executive Committee Meeting Notes/2023/20-April

Confidentiality, Anti-trust Guidelines and Conflict of Interest

- Remember that EC discussions and documents are considered confidential. Communication to outside parties on behalf of the IATS will be done only upon direction from the IATS President
- Discussions regarding competition or prices may be discontinued if they violate antitrust guidelines.
- Declaration of any conflict(s)

Roll Call

Executive Committee Members

Vic Miller – President

Nate Newman – President-Elect

Megan Lundstrom-Executive Director

Treasurer – Jennifer Rogers

Secretary – Michael Donahue

Advisory Members

Committee Chairs Optional attendance

Motions during April 2023 Meeting:

1. Request to approve the Consent Agenda and April Minutes
 - a. Motion by Rodgers, Second Newman
 - b. Unanimous approval
2. Request to dismiss meeting
 - a. Motion Newman, second Rodgers
 - b. Unanimous approval

CONSENT AGENDA (Old Business)

OLD BUSINESS (EC meeting)

Item	Topic	Leader
1.	President <ul style="list-style-type: none"> • Brad Floy now on AT/OT/PT Licensure board • Kylea Sheley D5 Lgbtq+ Iowa rep. • CEC Chair switch Lowe to Berger <ul style="list-style-type: none"> ○ P&P change for chairs • Best Practices worksheet sent out in May • Leadership forum 5/11. • Legislative tracker update • PAC donation on meeting registration? • HOH lack of award and when to announce winners? 	Vic
2.	President-Elect <ul style="list-style-type: none"> • 2/13/24 Hit the hill day discussion • Discussion of calendar change proposal - Vote • Approval of handbook changes • Introduction of town hall meetings for engagement? 	Nate
3.	Secretary <ul style="list-style-type: none"> • Sponsor information 	Michael
4.	Treasurer <ul style="list-style-type: none"> • Thoughts on dues increase 	Jennifer
5.	Executive Director <ul style="list-style-type: none"> • Issues from meeting at D5? • Dues change? • D5 site recs? 	Megan
6.	Past-President	Jason
7.	Committee Chairs: Report if recommended by Liaison	
a.	COPA	Otto K.
b.	Governmental Affairs	Troy
c.	Connection and Engagement <ul style="list-style-type: none"> • Change in leadership 	Chelsea
d.	Annual Meeting <ul style="list-style-type: none"> • Issues to discuss 	Christine
e.	YP's (either)	Stephanie, Jessica
f.	Student Leadership	Megan B
g.	DEI	Abu
h.	Honors and Awards <ul style="list-style-type: none"> • Winners announced 	Richelle
i.	Secondary Schools	Anna M.
j.	Professional Ed & Research	Chris/Nate

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NEW BUSINESS

Item	Topic	Leader
1.	President <ul style="list-style-type: none"> • Appointment of Ashley Dickey as Liaison to IMS (replace Jason) • Appointment of Ashley Dickey/Rhianna Freiburger as Co-chairs of SS Committee • Appointment of Lisa Bengston as Chair of Governmental Affairs Committee • Do we have a date for Sharon, Michael, and I to address committee chairs? • Posted most recent version of Mission, Vision, Values on website • Request to update the “minutes” page with most recent meeting minutes and Consent Agenda. • Working on Best Practices documents. • Richelle Williams will be working with Katie Berger to get new MTBI info on our website. She will push info through me first for approval. 	Vic
2.	President-Elect <ul style="list-style-type: none"> • Town Halls <ul style="list-style-type: none"> ○ Pursue 3 dates Dec (IC), Feb (MAATA), and May (IATS) • Purchase banners for Hit the Hill <ul style="list-style-type: none"> ○ Submit budget request for pop up banners. ○ Table reserved for 2/29.23, 8a-1p. Swag recs? • Reviewed P&P revisions and approved by Unanimous vote <ul style="list-style-type: none"> ○ Motion by Nate, Second by Megan 	Nate
3.	Secretary <ul style="list-style-type: none"> • Will develop a Google schedule to reserve dates for Lunch and Learn or other CEU events. Chairs will reserve a time and be more organized allowing time for IATS to align all issues associated with requests. <ul style="list-style-type: none"> ○ President would like to be informed of topic prior to presentation. • Will develop a submission form for further comment on M, V, and Val with end date for comments. 	Michael
4.	Treasurer <ul style="list-style-type: none"> • Signed contract for 2024 Annual meeting • Will solicit budget proposals from CC's for 2024 via email. Due in August. • Have had discussions with web developers to refine current website. 	Jennifer

	<ul style="list-style-type: none"> ○ Will work with Michael and Katie to update website technology and will bring cost proposals to EC 	
5.	<p>Executive Director</p> <ul style="list-style-type: none"> • Legislative Boot camp; should we schedule? <ul style="list-style-type: none"> ○ President feels we should do this but may effect Nate’s term more directly. Will discuss with Nate. • MAATA meeting summary <ul style="list-style-type: none"> ○ District recommends we put “old” documents on website 	Megan
7.	Committee Chairs: Report if recommended by Liaison	
a.	COPA	Otto K.
b.	Governmental Affairs	Lisa
c.	Connection and Engagement	Katie
d.	Annual Meeting	Christine
e.	YP’s (either)	Stephanie, Jessica
f.	Student Leadership	Megan B
g.	DEI	Abu
h.	Honors and Awards	Richelle
i.	Secondary Schools	Anna M.
j.	Professional Ed & Research	Chris/Nate

ACTION ITEMS FOR September 2023

1. **Develop comment document on web for Mission, Vision and Values comments with end date. Vote in fall. (Michael)**
2. **Assemble Best Practice Documents and disseminate. (Vic)**
3. **Create document on web for organization of CE activities by IATS Committees. Will share instructions with CC’s. (Michael)**
4. **Will solicit budget proposals from CC’s for year 2024.**
5. **IATS swag ideas? Get to Nate (All)**
6. **Organize Town Halls with first planned to be in Iowa City at Symposium. Will progress others based on content of previous. (Nate)**